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**I. ASU SURVEY POLICY**

**II. POLICY STATEMENT:**

The purpose of this policy is to better manage and coordinate institutional surveys at Alabama State University (ASU). This policy will ensure ethical and effective use of surveys by providing a campus wide review and approval process.

- Faculty Survey of Student Engagement (FSSE)
- Ruffalo Noel Levitz Student Satisfaction Inventory
- Ruffalo Noel Levitz College Employee Survey
- Ruffalo Noel Levitz Alumni Satisfaction Survey
- ASU Graduation Exit Survey
- Trellis Student Financial Wellness Survey

**V. EFFECTIVE DATE:**

Immediately upon approval by the ASU Board of Trustees.

**VI. AUDIENCE:**

This policy applies to any ASU employee or student who engages in the administration of surveys, and External Researchers and External Entities interested in administering surveys at ASU.

**VII.**

**DESIGNATED RESPONSIBILITY:** The ASU Board of Trustees shall have the ultimate responsibility for the approval and implementation of this policy.

**IX. DEFINITIONS:**

**Institutional Surveys:** Surveys administered to ASU stakeholders for university operations or improvement efforts. The data collected from these surveys may not be



#### **XIV. PROCEDURES FOR RESEARCH SURVEYS**

**Document History**

*Approved by BOT, February 5, 2021*